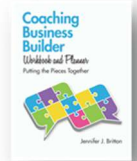




# PlanDoTrack™ & Coaching Business Builder



Workbook and Planner

**Virtual Book Club Calls – Winter 2019** (as of 11.21.18)

Join Author and Coach Jennifer Britton for these complimentary community calls around her workbooks:

Coaching Business Builder Workbook and Planner

PlanDoTrack – for Virtual and Remote Professionals, Leaders

. Bring your copy with you!

All Calls held in **Zoom Room 270-302-0415**

Note the schedule can change - most up to date announcements at the Effective Group Coaching Facebook Page.

### Upcoming calls are scheduled for:

Calls Held:		Topic	Monthly Tool in Focus
<b>December</b>	Monday December 17 (11 – 11:30 am ET)	<b>Launch Call for the PlanDoTrack Workbook and Planner – What do you want to create in 2019?</b>	<b>Vision Questions</b>
	Thursday December 20 9 – 9:30 am ET	<b>5 Tools to Include in Your 2019 Planning</b>	
<b>January</b>	Monday January 7 – 11 – 11:30 am ET	<b>Kicking off your 2019 – Productivity Hacks Creating Your Annual To Do List</b>	<b>Annual To Do List</b>
	Monday January 21 – 11 – 11:30 am ET	<b>More Productivity Hacks</b>	
<b>February</b>	Monday February 4 11 – 11:30 am ET	<b>Collaboration 101 - 10 Questions To Ask in Any Business Partnering or Team Project</b>	<b>Collaoration</b>
<b>March</b>	Monday March 4	<b>Corralling Your Projects - Project Management Foundations</b>	<b>Quarter in Review</b>
<b>April</b>	Monday April 1 11 – 11:30 am ET	<b>Monthly/Quarterly planning Hack – Join Jenn for a real-time 30 minute business planning hack!</b>	<b>Quarterly Planning</b>
<b>Join Jenn for a Virtual Planning Session</b>		December 20 – PlanDoTrack Afternoon Virtual Retreat (4 hours) January 10 – Plan Do Track Thursday January 31 – 9 -10 am ET – Month End Review and February Planning <b>Check out most up to date schedule at <a href="http://PlanDoTrack.com">PlanDoTrack.com</a> and <a href="http://CoachingBusinessBuilder.com">CoachingBusinessBuilder.com</a></b>	

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Check out the posts on Instagram – [jenn.britton](https://www.instagram.com/jenn.britton)

[GroupCoachingEssentials.com](http://GroupCoachingEssentials.com)  
[EffectiveVirtualConversations.com](http://EffectiveVirtualConversations.com) ♦ [PotentialsRealized.com](http://PotentialsRealized.com)

New Site: [CoachingBusinessBuilder.com](http://CoachingBusinessBuilder.com)

Contact us at [info@potentialsrealized.com](mailto:info@potentialsrealized.com) or (416) 996-8326.